



MARIA CASS, NCIDQ

CERTIFICATION

CIDQ Interior Design Certification # 396580

- 10/2018-Present

Licensed Interior Designer in the State of Missouri

- 06/2021-Present

Licensed Independent Real Estate Agent with EXP Realty

- 04/2021-Present

PROFESSIONAL EXPERIENCE AND EMPLOYMENT

2022-Present **Maria Cass Consulting Springfield, MO**

Consulting services for Hospitality Living Interior Design company for Atrium Hospitality hotel renovations reviewing specifications, floor plans, and barrier report

2020-Present **Intrinsic Homes, LLC Springfield, MO**

Founder & Managing Principal

- General Contractor of Residential New Construction, Residential remodels, and Commercial remodels.
- Personally, designing Custom Homes that I am building and selling
- Responsible creating a brand and marketing the business to new potential clients.
- Creating all Budget, Bid, Design documents for all projects.
- Coordinating meetings with vendors, and clients and maintaining a schedule.

2015-Present **Intrinsic Interior Design, LLC Springfield, MO**

Founder & Managing Principal

- Interior Designer of Residential New Construction, Residential remodels, and Commercial remodels.
- Interior Design for Spec house in Nixa and designing additional houses to be built in the next year.
- Residential Remodel interior design projects.

2021-Present **Maria Cass Real Estate Agent with EXP**

Real Estate business owner

- Listing homes and showing homes to sell for clients.

- Listing Intrinsic Homes Spec house to sell.

2018–October 2020 Atrium Hospitality Alpharetta, GA

Corporate Interior Design Manager

- Managed Consulting Interior Design, and Architecture firms for the entirety PIP renovations of Full-Service Hotels.
- Maintained the budget and schedule for the project on the Design and architecture side.
- Created, and sent out, analyzed, RFP documentation to Interior Design & Architecture Firms. Which would result in the hiring of the Firm.
- Organized, and scheduled all aspects of the Phases of project to include Programming, Concept/Schematic, Design Development, Construction Documentation, and Construction Administration, as well as project close out.
- Collaborated with the team to ensure the narrative, and design for each project meets all the goals of the ownership group, as well as the brand.
- Updated bi-weekly reporting to President of company to include schedule update, current phase and where at in phase we are. As well as any pertinent information needed overall
- Scheduled and held weekly calls from project kick off through construction with the Interior Design, and Architecture firms to ensure the project stayed on track.
- Managed up to eight full renovations in separate phases at one time.
- Maintained working with Properties on insurance claims, small capital projects as needed.
- Worked closely with the Project Manager, and all members of construction team to ensure that all aspects of the Design, and Architecture are maintained throughout the construction of project and personally involved in all P.O., Shop Drawing, sample review, and approval with the team.
- Created close relationships with vendors within the hospitality industry to help maintain budget, and schedule.
- Created a close relationship with the multiple procurement companies that we hired to order product for our renovations. We stayed in weekly contact and ensured on weekly updates of all orders from bidding through installation.
- Completed full review of package at each phase of design to include design presentations for brand, and ownership, floor plans, schedules, and specifications.
- Traveled for multiple site visits to the project before, during,

and at project close out to ensure all construction details stay on target per design.

2015-2018 Atrium Hospitality Alpharetta, GA

Lead Interior Designer

- Designer for full and partial PIP renovations
- Responsible for the Interior Design of Capital renovations of multiple hotels. To include helping with FF&E budgets, design, ordering, final close out.
- Worked with Hotels on small property funded projects through the budgeting, design, ordering, and final closeout when complete.
- Gathering information for programing phase of project.
- Research of vendors and, building relationships with those vendors.
- Selected, priced, created specification, and ordered products for each project type.
- Selection of FF&E and Architectural finishes, collaborating with vendors to create custom pieces for projects.
- Gathering information to work through design of signage, artwork and landscaping and directing the vendors through the project completion.
- Creating Budgeting's sheets, Specification writing, Finish Schedules, and final documentation for each project.
- Ensure projects maintain FF&E budget.
- Knowledge and experience with multiple hotel chain brand standards, design submittal criteria and review
- Working with the Project Architect to create construction documents, and review of set throughout phases of design.
- Contract Administration throughout the construction process, working with the Project Manager and General Contractor to ensure the project runs smoothly.
- Project close out duties on renovations to include site visit, overage inventory, punch item review, gather images, upload files
- Creation of Specification manuals, GC specification manual, Maintenance manuals for projects to distribute to the property and for file.
- Collaboration of management for consulting design firms on a PIP renovation to include design review, weekly meetings, specification, and plan review.

2011-2015 John Q. Hammons Hotels and Resorts Springfield,
MO

Interior Designer

- Designing for renovations of 74 Hotels
- Gathering information for programming phase of project.
- Research of vendors and products for each project type
- Selection of FF&E and Architectural finishes
- Collaborating with Architect of Interior Architectural design details
- Gathering information to work through design of signage, artwork and landscaping and directing the vendors through the project completion.
- Creating Budgeting's sheets, Specification sheets, Finish Schedules, and final documentation for each project.
- Working with the Project Manager and General Contractor to ensure the project runs smoothly.
- Ensure each project is within budget.

2007-2011 Cabinet and Bath Supply Nixa, MO

Kitchen and Bath Design and Sales

- Kitchen & Bath Designer
- Countertop Specialist
- Design Support
- Inside Sales
- In home consulting
- Teaching Classes

2003- 2007 Home Depot Tulsa, OK/ Springfield, MO

Kitchen Design and Sales

- Kitchen designer
- Countertop Specialist
- Flooring Specialist
- Appliance Specialist
- Window Treatment
- Expediting
- In home consulting
- Teaching Do it yourself workshop classes

2005- 2005 Hoffman Fixtures Tulsa, Ok

Countertop Sales

- Countertop Sales
- Figuring square footage for different layouts

- Knowledge in various countertop products
- Ordering from Vendors

Hospitality Design

- Extensive Knowledge with Finish matrixes, programming, Concept/Schematic, Design Development, Construction Documentation, Construction Administration, and close out of projects.
- Reporting on schedules, budgets, brand communication
- Experience with multiple procurement programs on pricing product, P.O review, shop drawings, expediting, shipping, delivery, warehouse.
- Analysis, budgeting, purchasing, all phases of a renovation
- Extensive Knowledge with Space planning, elevations, and interior finishes
- Knowledge with hand drafting, Blue Beam Revu, Power Point, Excel, Word, OneDrive, Teams, Notebook, Procore/Honest Builder, and various Invoice processing, and procurement programs.
- Extensive Knowledge of Hospitality products to include all aspects of FF&E, Millwork, signage, landscape, flooring, lighting, F&B equipment, and commercial finishes.
- Knowledge of the 2010 ADA guidelines and compliance with those guidelines for each project.
- Knowledge of codes required for hospitality design required by brands such as Hilton, Marriott, IHG, Sheraton.

Residential Design

- 7 years of 20/20 experience, and kitchen design
 - Knowledge and experience with various cabinet manufacturers
 - Knowledge and experience with various counter-top materials
 - Knowledge in flooring products and installation
 - Knowledge in Appliances
 - Knowledge with interior finishes
- Knowledge with lighting, window treatments, wallpaper.

EDUCATION

2000-2003 Southwest Missouri State University Springfield, Mo

- Graduated with a Bachelor of Science and Housing and Interior Design

1998-2001 Ozark Technical Community College Springfield, Mo

- Prerequisite to bachelor's degree in Design

MEMBERSHIPS

2020-Present Springfield Design Association Board Member

2020-Present Better Business Bureau

2019-2020 NEWH

2011-2018 Springfield Design Association, 2012-2015 Board

2001-2006 American Society of Interior Design

2004-2006 American Businesswoman's Association

REFERENCES

Hannah Markham 980-297-8041 --Interior Designer with Baskervill, I managed her team through a full Hotel renovation to include design and Architecture.

Tanya Garretson 417-327-6136 --Previously Director of Atrium Hospitality and was my boss for 7 years.

Christopher Colli 813-810-2364 --Corporate Project Manager for Atrium Hospitality and we worked side by side on multiple Hotel renovations.

Amelie Mackie 407-580-6749 --Co Owner of Hospitality Living in Atlanta GA. Previously Corporate Design Manager for Atrium Hospitality an associate I worked with.

